

Arts Council of Wales

Arts Portfolio Wales Survey Questions

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Cyngor Celfyddydau Cymru
Arts Council of Wales



Noddir gan
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Arts Portfolio Wales Survey: Questions for six monthly completion

Contents

Section One: Visual Art and Craft Exhibitions by type during the past six months.....	3
Visual Art Exhibitions by type during the past six months	3
Craft & Applied Arts Exhibitions by type during the past six months	5
Section Two: Participatory activity specifically targeted at Children and Young People	13
Part 1: Participatory activity specifically targeted at Children and Young People in schools/education setting.....	13
Part 3: Participatory activity specifically targeted at Children and Young People outside the school setting.....	16
Part 5: Regularly scheduled Youth Theatre/Music/Dance/Performance Arts Participatory activity with Children and Young People	18
Part 6: Youth Performances	20
Section Three: General Participatory Activity.....	23
Section Four: Online and Broadcasts.....	30
Section Five: Film	38
Section Six: Performing/Touring Companies	44
Section Seven: Live Public Performances at Presenting Venues Questions.....	58
Section Eight: Services to the Sector and Wider Society.....	67
Section A	67
Part 1: Training/Workshop sessions.....	67
Part 2: Events.....	68
Part 3: Targeted Groups	69
Part 4: Tenants and Artist Residencies.....	70
Part 5: Continuing Professional Development: Arts teachers.....	71
Part 6: Volunteers.....	72
Section B.....	73
Part 1: Talks and Q&As.....	73
Part 2: Socially Engaged Practice.....	75
Part 3: Environmental Performance.....	75
Part 4: Other Services.....	76

Part 5: Reach and Impact 76
Section Nine: Employment and Members of your Governing Body/Board of Trustees.....77

Section One: Visual Art and Craft Exhibitions by type during the past six months

Visual Art Exhibitions by type during the past six months

Part 1: Exhibition by Artform

Please answer these questions if you have exhibitions of Visual Arts which are advertised as part of your programme. Please provide the number of attendances for each exhibition.

For a list of artform definitions please consult the General Guide.

Please note after each artform you will be asked to explain your methodology for calculating or estimating your exhibition attendance figures.

Mixed Media

Number of Separate Exhibitions	
Number of Attendances	

Please explain briefly in the space below your method for calculating or estimating your attendance figure and also if this is an actual or estimated total. Please provide the names of the exhibitions on show during the six month period. (This question appears after each exhibition type).

Site Specific

Number of Separate Exhibitions	
Number of Attendances	

2D

Number of Separate Exhibitions	
Number of Attendances	

Photography

Number of Separate Exhibitions	
Number of Attendances	

Digital Media

Number of Separate Exhibitions	
Number of Attendances	

Performance Art

Number of Separate Exhibitions	
Number of Attendances	

Sound Art

Number of Separate Exhibitions	
Number of Attendances	

Sculpture

Number of Separate Exhibitions	
Number of Attendances	

Other 1

Number of Separate Exhibitions	
Number of Attendances	

Other 2

Number of Separate Exhibitions	
Number of Attendances	

Craft & Applied Arts Exhibitions by type during the past six months

Please answer these questions if you have exhibitions of crafts & applied arts which are advertised as part of your programme. Please provide the number of attendances to each exhibition.

If you give the number of exhibitions you must give the number of attendances to those exhibitions.

For a list of artform definitions please consult the general guidance notes.

Multi Media

Number of Separate Exhibitions	
Number of Attendances	

Mixed Media

Number of Separate Exhibitions	
Number of Attendances	

Please explain briefly in the space below your method for calculating or estimating your attendance figure and also if this is an actual or estimated total. Please also state the names of the exhibitions on show during the six month period. (This question appears after each exhibition type).

Ceramics

Number of Separate Exhibitions	
Number of Attendances	

Textiles

Number of Separate Exhibitions	
Number of Attendances	

Jewellery

Number of Separate Exhibitions	
Number of Attendances	

Glass

Number of Separate Exhibitions	
Number of Attendances	

Weaving

Number of Separate Exhibitions	
Number of Attendances	

Wood

Number of Separate Exhibitions	
Number of Attendances	

Metal/Silver

Number of Separate Exhibitions	
Number of Attendances	

Other 1 -

Number of Separate Exhibitions	
Number of Attendances	

Other 2 -

Number of Separate Exhibitions	
Number of Attendances	

Part 2: Type of Exhibition

Please tell us how many separate exhibitions were originated by your organisation, or were received as a touring exhibition by another organisation?

Note: If you add these two figures together, it should match the total number of exhibitions you listed in the questions on visual arts and crafts exhibitions.

Number of separate exhibitions originated by your organisation	
Number of separate exhibitions received as a touring exhibition by another organisation	

New Commissions

Number of new commissions	
---------------------------	--

Any Comments

--

Touring exhibitions on show during the past six months

If you receive touring exhibitions, please tell us more about where your exhibitions came from.

When you add up these figures, they must match the total number of touring exhibitions you entered in the previous question.

Number of exhibitions originated in Wales	
Number of exhibitions originated in the UK, excluding Wales	
Number of exhibitions originated outside the UK	

Any Comments

--

One Person and Group exhibitions during the past six months

Please enter the number of exhibitions of each type.

When you add one person exhibitions and group exhibitions together, the total figure must be the same as the total number of exhibitions reported in the first two questions on Visual Arts and Crafts exhibitions by artform.

One Person Exhibitions	
Group exhibitions	

Number of separate exhibitions on show which were a collaboration with other venues during the past six months

Number of exhibitions which were collaborations with other venues:

Collaborative exhibitions staged in Wales	
Collaborative exhibitions staged in the UK (excluding Wales)	
Collaborative exhibitions staged outside the UK	

Any comments (please state the venue you collaborated with and the name of the exhibition):

Artists represented during the past six months

How many artists were represented in exhibitions during the period?	
Of these, how many were trained or are currently practising in Wales?	

Any Comments

Exhibitions originating from your venue that travelled to other venues

If you have originated your own exhibitions, please tell us how many toured to other venues during this survey period.

Other venues in Wales	
Other venues in the UK, excluding Wales	
Venues Outside the UK	

Please provide the postcodes for the venues the exhibitions toured to below:

Art in the Community

Please indicate if any of your exhibitions were located at sites other than your main venue and provide postcodes for these sites. Please also state the number of exhibitions which focused on the work of community artists.

Number of exhibitions located at external sites:	
--	--

Please provide postcodes for exhibitions located at external sites:

--

Number of exhibitions focused on the work of community artists:	
---	--

Part 3: Publications produced for the exhibitions on show during the past six months

Number of separate titles published for exhibitions on show during the past six months

English	
Welsh	
Bilingual	
Other Language	
Multilingual	

Any Comments

Part 4: Targeted Work

4a: Exhibitions curated by people from protected characteristics groups during the past six months

Please give details of the number of exhibitions you presented that were curated by or included artists from any of the protected characteristics groups indicated below.

Please ensure these figures are included in the overall exhibitions data you provided in the first questions within Part 1, about visual arts and crafts exhibitions.

Disabled People

Number of Exhibitions	
-----------------------	--

Black, Asian and Minority Ethnic Groups

Number of Exhibitions	
-----------------------	--

Children and Young People (aged 25 and under)

Number of Exhibitions	
-----------------------	--

Welsh Speakers

Number of Exhibitions	
-----------------------	--

Lesbian, Gay or Bisexual people

Number of Exhibitions	
-----------------------	--

Older People (aged 50 +)

Number of Exhibitions	
-----------------------	--

Pregnant women and new mothers

Number of Exhibitions	
-----------------------	--

People with Specific Religious beliefs

Number of Exhibitions	
-----------------------	--

Transgender

Number of Exhibitions	
-----------------------	--

Families

Number of Exhibitions	
-----------------------	--

4b: Exhibitions targeted at people from protected characteristics groups during the past six months

Please give details of the number of exhibitions you presented during the period that were **targeted** at any of the protected characteristics groups indicated below.

Please ensure these figures are included in the overall exhibitions data you provided in the first questions in Part 1 on visual arts and crafts exhibitions by artform.

Disabled People

Number of Exhibitions	
-----------------------	--

Black, Asian and Minority Ethnic Groups

Number of Exhibitions	
-----------------------	--

Children and Young People (aged 25 and under)

Number of Exhibitions	
-----------------------	--

Welsh Speakers

Number of Exhibitions	
-----------------------	--

Lesbian, Gay or Bisexual people

Number of Exhibitions	
-----------------------	--

Older People (aged 50 +)

Number of Exhibitions	
-----------------------	--

Pregnant women and new mothers

Number of Exhibitions	
-----------------------	--

People with Specific Religious beliefs

Number of Exhibitions	
-----------------------	--

Transgender

Number of Exhibitions	
-----------------------	--

Families

Number of Exhibitions	
-----------------------	--

Part 5: Projects addressing targeted areas

Please tell us which, if any, of the following groups your exhibitions were targeted at (please tick all that apply):

- Arts and Health
- Homelessness
- Low income families
- Refugees and /or asylum seekers
- Gypsy, Roma and traveller communities
- Young people not in education, employment or training (NEETs).

Part 6: Reach and Impact of work

If there is anything else you would like to share with us about the reach and impact of the exhibitions, please use the box below:

--

Section Two: Participatory activity specifically targeted at Children and Young People

Part 1: Participatory activity specifically targeted at Children and Young People in schools/education setting

In this section, we are interested in the participatory arts activity that your organisation has run during the past 6 months targeted specifically at children and young people in schools/education setting.

You then need to complete details of the activity in the relevant artforms, by the language in which they were delivered.

Our language options are:

- English
- Welsh
- Bilingual
- Multilingual
- Other
- Language not Relevant

Definitions:

Bilingual – Welsh AND English ONLY

Other – If the project was delivered in a language other than English or Welsh e.g. Spanish

Multilingual – if the project did not include Welsh AND English only but included two or more other languages; e.g. Welsh, English and Greek

Number of Projects in Schools/Education Setting

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

Please note that: One 'session' can last for half a day or less. So a full day course, from 9am to 5pm, would count as two sessions and an afternoon workshop from 1pm-6pm as one session.

Number of Sessions in Schools/Education Setting

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

Number of Attendances in Schools/Education Setting

The total number of attendances to sessions should be recorded under the language of the session, regardless of the language of the participants.

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

Any Comments?

--

Postcodes: If you are able to provide the information, there is a question at the end of each type of artform which asks you for the postcodes of the venues in which your participatory activities have taken place. Please provide the postcodes in the space provided.

Part 2: School Visits

Please tell us the number of schools in Wales visited or participating in education projects by your organisation during the past six months

Number of schools visited	
---------------------------	--

When does your participatory activity take place?

During school hours	
Outside school hours	

Any Comments?

--

Part 3: Participatory activity specifically targeted at Children and Young People outside the school setting

In part 3, we are interested in the types of activity you run specifically targeted at children and young people outside school/education. Please **do not include** activity targeted at children & young people in an education setting; this should be included in Part 1.

Please only include participatory sessions which your organisation has run as part of your programme. If you run sessions at external sites as part of your programme that are not educational settings, these should be included. If you have hired out space at your venue for workshops and this is the only input your organisation has had in the process, these should not be included.

You then need to complete details of the activity in the relevant artforms, by the language in which they were delivered.

Number of Projects Outside the School Setting

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

Number of Sessions Outside the School Setting

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

Number of Attendances Outside the School Setting

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

Any Comments?

Postcodes: If you are able to provide the information, there is a question at the end of each type of artform which asks you for the postcodes of the venues in which your participatory activities have taken place. Please provide the postcodes in the space provided.

Part 4: Age Range

What is the age range for your participatory activity targeted at children and young people? (In and outside the school setting)

Note: this question should be answered by all organisations that target participatory activity for children and young people, both in and outside the school setting.

Age Range: Please select the relevant age group, you may select more than one box:

- 0-4
- 5-10
- 11-16
- 17-25

Part 5: Regularly scheduled Youth Theatre/Music/Dance/Performance Arts Participatory activity with Children and Young People

Number of projects for regularly scheduled participatory activities

	Youth Theatre	Youth Music	Youth Dance	Youth Performance Art
English				
Welsh				
Other				
Bilingual				
Multilingual				

Number of Sessions for Regularly Scheduled Participatory Activities

	Youth Theatre	Youth Music	Youth Dance	Youth Performance Art
English				
Welsh				
Other				
Bilingual				
Multilingual				

Number of Attendances for Regularly Scheduled Participatory Activities

	Youth Theatre	Youth Music	Youth Dance	Youth Performance Art
English				
Welsh				
Other				
Bilingual				
Multilingual				

Any Comments?

--

Postcodes: If you are able to provide the information, there is a question at the end of each type of artform which asks you for the postcodes of the venues in which your participatory activities have taken place. Please provide the postcodes in the space provided.

--

Part 6: Youth Performances

Please tell us how many youth performances were staged by Youth Theatre/Music/Dance/Performance Arts groups during the past six months and how many attendances were made to these?

Please enter the data under the language option in which projects were run. This should include all Youth Theatre, Music, Dance and Performance Arts

	English	Welsh	Other	Bilingual	Multilingual
Number of Youth Performances					
Number of attendances at Youth Performances					

Any Comments?

--

Part 7: Children and Young People's Targeted Participatory Activity

Has your organisation run participatory projects with children and young people from the following specific groups:

Please state the number of participatory projects and sessions targeted at children and young people who fall into the protected characteristics groups below.

Projects and sessions targeted at Disabled Children and Young People

Number of projects	
Number of sessions	

Projects and sessions targeted at Children & Young people from a Black, Asian or Minority Ethnic background

Number of projects	
Number of sessions	

Projects and sessions targeted at welsh speaking children and young people

Number of projects	
Number of sessions	

Projects and sessions targeted at Lesbian, Gay or Bisexual Children and Young People

Number of projects	
Number of sessions	

Projects and sessions targeted at Transgender Children and Young People

Number of projects	
Number of sessions	

Projects and sessions targeted at Children & Young people with Specific Religious Beliefs

Number of projects	
Number of sessions	

Projects and sessions targeted at young women who are Pregnant or New Mothers

Number of projects	
Number of sessions	

Projects and sessions targeted at Families

Number of projects	
Number of sessions	

Any Comments?

Part 8: Projects addressing targeted areas

Please tell us which, if any, of the following groups your projects were targeted at (please tick all that apply):

- Arts and Health
- Homelessness
- Low income families
- Refugees and /or asylum seekers
- Gypsy, Roma and traveller communities
- Young people not in education, employment or training (NEETs).

Part 9: Reach and Impact

If there is anything else you would like to share with us about the reach and impact of your participatory activity specifically targeted at children and young people, please use the box below:

Section Three: General Participatory Activity

Part 1: General Participatory Activity by Artform

Please tell us about general participatory arts activity that your organisation has run during the past 6 months that is **not** targeted specifically at children and young people aged 0-25 years of age. Participatory activity targeted at children and young people should only be included in Section 2: Participatory Arts Activity targeted at Children & Young People.

Please ensure that if you have entered the number of projects that you have also entered the number sessions and attendances for these sessions.

Please tell us more about the projects in the space below (e.g. names of the projects). This question appears after each artform.

Our language options include:

- English
- Welsh
- Other
- Bilingual
- Multilingual
- Language not Relevant

Definitions:

Bilingual – Welsh AND English ONLY

Other – If the project was delivered in a language other than English or Welsh

Multilingual – if the project did not include Welsh AND English only but included two or more other languages; e.g. Welsh, English and Greek

Number of General Participatory Projects

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

Please note that: One 'session' can last for half a day or less. So a full day course, from 9am to 5pm, would count as two sessions and an afternoon workshop from 1pm-6pm as one session.

Number of General Participatory Sessions

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

The total number of attendances to sessions should be recorded under the language of the session, regardless of the language of the participants.

Number of Attendances

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

Postcodes

If you are able to provide the information, there is a question at the end of each type of artform which asks you for the postcodes of the venues in which your participatory activities have taken place. Please provide the postcodes in the space provided.

If you are able to provide postcodes of where the participatory activity took place please list the postcodes in the box below:

Part 2: Work Resulting from Participatory Activity

Please tell us about any amateur work that has been a direct result of general participatory activity you have delivered.

The work is classed as amateur when the performers or makers are not paid and do not work professionally within the industry.

Please tell us how many amateur performances resulting from general participatory activity were staged by Theatre/Music/Dance/Performance arts groups during the past six months.

Please enter the data under the language option in which projects were run. This should include all Theatre, Music, Dance and Performance arts

Number of performances during the past six months

English	
Welsh	
Bilingual	
Multilingual	
Other	

Please tell us how many amateur films resulting from general participatory activity were created and screened by arts groups during the past 6 months.

Films

English	
Welsh	
Other	
Bilingual	
Language not relevant	

Part 3: Targeted Activity

Of the projects identified in Part 1, were any of your participatory activities targeted at people from the following groups?

Please give details of the number of participatory projects and sessions that were specifically targeted at the groups indicated below. Please ensure these figures are included in the overall project data provided in Part 1. Participatory Activity targeted at children and young people is to be included in Section 2 of the survey.

Disabled People	
Number of Projects	
Number of Sessions	

Black, Asian and Minority Ethnic Groups	
Number of Projects	
Number of Sessions	

Welsh Speakers	
Number of Projects	
Number of Sessions	

Lesbian, Gay or Bisexual People	
Number of Projects	
Number of Sessions	

Transgender people	
Number of Projects	
Number of Sessions	

Older People (aged 50 +)	
Number of Projects	
Number of Sessions	

People with specific religious beliefs or other purposes connected to a religion	
Number of Projects	
Number of Sessions	

Pregnant Women and New Mothers	
Number of Projects	
Number of Sessions	

Families	
Number of Projects	
Number of Sessions	

Any Comments

--

Part 4: Projects addressing targeted areas

Please tell us which, if any, of the following groups your projects were targeted at (please tick all that apply):

- Arts and Health
- Homelessness
- Low income families
- Refugees and /or asylum seekers
- Gypsy, Roma and traveller communities
- Young people not in education, employment or training (NEETs)

Part 5: Reach and Impact

If there is anything else you would like to share with us about the reach and impact of your participatory activity, please use the box below:

Section Four: Online and Broadcasts

Part 1: Broadcasts

On how many occasions in the past six months has your work been 'traditionally' broadcast by network TV or Radio?

	In Wales	In the UK (but excluding Wales)	International
TV (network channels)			
Radio (network stations)			

Comments - Please include any viewing figures you have for the broadcasts, and the methods you use to obtain this data below:

--

On how many occasions in the past 6 months has your work been streamed online:

Platform	
Third party platform (e.g. iPlayer, BBC Sounds Opera Network)	
Via own social media account (e.g. Facebook Live, YouTube)	

Any comments - Please include any viewing figures you have for the broadcasts, and the methods you use to obtain this data below:

--

Has your organisation been interviewed about its work? Y/N

How many interviews has your organisation taken part in?

Number of Radio Interviews	
Number of television Interviews	
Number of Interviews online	

In which language has your work been broadcast/streamed: Please record the total number of broadcasts or streamed work for each language.

	Network TV	Radio	Online
English			
Welsh			
Bilingual			
Multilingual			
Other			
Language not relevant			

Any comments:

--

Part 2: Website

Please state the total number of visits to your main website during the past six months:

Please state the number of unique visitors to your main website during the past six months:

Any comments:

Which of the following are features of your main website? Please tick all that apply:

Artistic content	
Audio content	
Educational content	
Ticket sales	
Customer/audience feedback facility	
Video Content	
Game/interactive	
Programme/guides	
Product or service sales	
Support for access for disabled people	

Other (please specify in the space below):

If you have the data available, please estimate the main purpose of visits to your website as a percentage of total visits, this should total to 100%

Artistic content	
Audio content	
Educational content	
Ticket sales	
Customer/audience feedback facility	
Video Content	
Game/interactive	
Programme/guides	
Product or service sales	
Support for access for disabled people	

Other (please specify in the space below):

--

Which of the following do you use the audience or visitor data you capture online for?
Please tick all that apply:

Improve website	
Develop your online strategy	
Personalise marketing, sales or fundraising campaigns for different types of users	
Develop the effectiveness of your marketing	
Improve the effectiveness of your development activity	
Inform the development of creative artworks, events or exhibitions	
Inform the development of new commercial products or services	

Other (please specify in space below):

--

Part 4: Social Media

Does your organisation use social media? Yes/No

Please select which, if any, of the following social networks/websites your organisation currently has a regular active profile on and the functions you use if for. Tick all that apply;

	Network: Audience building and communication	Platform: hosting creative content	Other
Facebook			
Twitter			
Instagram			
Snapchat			
YouTube			
Vimeo			
Soundcloud			
Spotify			

Other (please specify in the space below):

--

Please give the total number of new content uploaded to your video hosting platforms in the last six months:

Number of new content uploads	Total viewing figures (new content)	Total viewing figures (all content)

Part 5a: Targeted Work

Have any of your broadcasts/streams targeted any specific audience groups during the past six months? If so, please provide the number for each group below:

Disabled people	
BAME groups	
Children and young people (25 and younger)	
Lesbian, gay or bisexual	
Transgender People	
Old People (50+)	
People with specific religious beliefs	
Pregnant women or new mothers	
Families	
Welsh Speakers	

Part 5b: Projects addressing targeted Areas

Please tell us which, if any, of the following groups your work was targeted at (please tick all that apply):

- Arts and Health
- Homelessness
- Low income families
- Refugees and /or asylum seekers
- Gypsy, Roma and traveller communities
- Young people not in education, employment or training (NEETs)

Part 6: Reach and Impact of Work

If there is anything else you would like to share with us about the reach and impact of your broadcast and online work, please use the box below:

Section Five: Film

Part 1: Film Title

Please tell us how many *film titles* your organisation screened in total during the past six months to the general public. For each film title provide the name of the film and the language of the film alongside it.

Number of separate feature film titles or short film titles screened during the past six months

Feature Films

Film title	English	Welsh	Bilingual	Multilingual	Other	LNR

Short Films

Film title	English	Welsh	Bilingual	Multilingual	Other	LNR

Any Comments?

--

Part 2: Film Screenings

Please tell us how many *screenings* of all feature films and short films your organisation ran during the past six months. For each film title provide the name of the film and the language of the screenings alongside it.

Number of film screenings of all film titles during the past six months

Feature Films

Film Title	English	Welsh	Bilingual	Multilingual	Other	LNR

Short Films

Film title	English	Welsh	Bilingual	Multilingual	Other	LNR

Any Comments?

--

Part 3: Accessible Film Screenings

Did any of your screenings use the following (please enter the number of screenings in the relevant box):

Surtitles	
Audio Description	
British Sign Language (or other sign language)	
Other	

Any Comments?

--

Part 4: Film Attendances

Please tell us the *number of attendances* to films screened by your organisation during the past six months. For each film title provide the name of the film and the language of the screening alongside it.

Number of attendances at film screenings during the past six months

Feature Films

Film Title	English	Welsh	Bilingual	Multilingual	Other	LNR

Short Films

Film title	English	Welsh	Bilingual	Multilingual	Other	LNR

Any Comments?

--

Part 5: Targeted Activity

Were any of your film screenings targeted at specific groups? If yes, please tell us the number of screenings during the past six months. If screenings were targeted at more than one group, then please record this activity against all groups that apply. Please also note that the screenings you are recording here should also be included in the overall figures for film titles and film screenings given for the section.

Disabled People

	Feature films	Short films
Number of Titles		
Number of Screenings		

Black, Asian and Minority Ethnic Groups

	Feature films	Short films
Number of Titles		
Number of Screenings		

Children and Young People

	Feature films	Short films
Number of Titles		
Number of Screenings		

Welsh Speakers

	Feature films	Short films
Number of Titles		
Number of Screenings		

Lesbian, Gay or Bisexual people

	Feature films	Short films
Number of Titles		
Number of Screenings		

Transgender

	Feature films	Short films
Number of Titles		
Number of Screenings		

Older People (aged 50 plus)

	Feature films	Short films
Number of Titles		
Number of Screenings		

People with Specific Religious Beliefs

	Feature films	Short films
Number of Titles		
Number of Screenings		

Pregnant Women and New Mothers

	Feature films	Short films
Number of Titles		
Number of Screenings		

Families

	Feature films	Short films
Number of Titles		
Number of Screenings		

Any Comments?

--

Part 6: Film Screenings addressed at targeted areas

Please tell us which, if any, of the following groups your film screenings were targeted at (please tick all that apply):

- Arts and Health
- Homelessness
- Low income families
- Refugees and /or asylum seekers
- Gypsy, Roma and traveller communities
- Young people not in education, employment or training (NEETs)

Part 7: Screenings of Live Alternative Content

This question is about the screening of alternative content film. It relates to content that has not been produced or edited as a film. You need to complete this section if you have included film screenings of any 'live' performances in your programme such as Opera, Theatre or Ballet. These figures should also be included in the overall figures for film titles, film screenings and attendances given for the section.

	Opera	Dance	Music	Theatre	Other
Number of Events					
Number of Screenings					
Number of Attendances					

Part 8: Reach and Impact

If there is anything else you would like to share with us about the reach and impact of your film programme, please use the box below:

Section Six: Performing/Touring Companies

Part 1: Productions

Please tell us more about the number of productions you ran during the past six months.

All productions by touring companies and producing venues should be included here. Workshops/participatory activities should not be included.

Total Number of Productions in performance:	
Of these, how many productions were receiving their first performance?	
How many of your productions were specifically for schools in Wales?	

Any Comments:

--

Were any of your productions co-productions? If yes, please enter the number of Productions, Performances and Attendances below.

(Please note this data should be included in the total number of productions in performance during the year in the previous question).

Number of co-productions:	
Number of performances:	
Number of attendances:	

Please state the name of each production and the organisation you collaborated with:

--

Were any of the productions in performance during the past six months led* by any of the following groups?

Please record the number of productions written, produced or performed by an artist/artists from a Protected Characteristics group or an organisation led by the Protected Characteristics group. NB. We consider organisations to be **led*** by any of the following groups if at least 51% of its senior managers, management committee, board, governing body or council define themselves as part of that Protected Characteristics group.

Please note: this data should be included in the total productions provided in the question 1.

--

Number of Productions led by disability artists or organisations	
Number of Productions led by BAME artists or organisations	
Number of Productions led by children and young people	
Number of productions led by welsh speaking artists or organisations	
Number of productions led by Lesbian, Gay or Bisexual people or organisations	
Number of Productions led by Transgender people (people who have undergone or are undergoing gender re-assignment) or transgender led organisations	
Number of productions led by older people (those aged 50 plus) or older people's organisations	
Number of Productions led by those with specific religious beliefs	
Number of Productions led by Pregnant women or New Mothers	

Any Comments:

--

Part 2: New Commissions

Please tell us more about the number of new commissions your company has undertaken during the past six months

If any of your productions were new commissions, please enter the data in the relevant language in the table below.

Number of new commissions from artists based in Wales:

English	
Welsh	
Bilingual	
Multi lingual	
Other Language	

Number of new commissions from artists based outside Wales:

English	
Welsh	
Bilingual	
Multilingual	
Other Language	

Any comments:

--

How many of your new commissions, were written by any of the following groups?

(Please note this data should be included in the total number of productions provided in Part 1).

Number of New Commissions by Disabled artists/disability led organisations	
Number of New Commissions by BAME artists/BAME led organisations	
Number of New Commissions by Children and Young People/C&YP led organisations	
Number of New Commissions by Welsh Speaking artists/Welsh speaking led organisations	
Number of New Commissions by Lesbian, gay or bisexual artists/lesbian, gay or bisexual led organisations	
Number of New Commissions by transgender people (people who have undergone or are undergoing gender re-assignment) or by transgender led organisations	
Number of New Commissions by older people (aged 50 plus)/organisations led by older people	
Number of New Commissions by individuals/organisations with specific religious beliefs or other purposes connected to religion	
Number of New Commissions by Pregnant Women or New Mothers or organisations led by Pregnant Women or New Mothers	

Any comments:

--

If you published new scripts to accompany any of your new commissions, please state how many **titles** (not the print run) in the language below:

English	
Welsh	
Bilingual	
Multilingual	
Other Language	

Part 1a: Performances

Please tell us about the public performances you have given of the productions detailed in Part 1. Please enter the data under the language option in which the performances were given and which regions you have toured to. Total number of public performances includes performances in schools. Producing venues should report figures only for your company performances, other bought-in programme is to be recorded in Live public Performances at Presenting Venues Section 7 of the survey.

Total number of public performances includes performances in schools. Producing venues should report figures only for your company performances, other bought-in programme is to be recorded in venues.

Exclude workshops/participatory activities, these are covered in the General Participatory section 3 and 2 of the survey.

Number of Performances by the company during the past six months in Wales

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Please list the Postcodes of the venues of where your company toured.

--

Number of performances by the company during the past six months in England

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Please list the Postcodes of the venues of where your company toured.

--

Number of performances by the company during the past six months in Scotland

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Please list the Postcodes of the venues of where your company toured.

--

Number of performances by the company during the past six months in Northern Ireland

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Please list the Postcodes of the venues of where your company toured.

Number of performances by the company during the past six months outside the UK

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Any Comments:

Please list the postcodes of the venues where company performed:

Part 2a: Performances

If you are a producing venue, please tell us the number of performances by your company in your home venue during the past six months.

Please state the number of performances against the relevant language option. If you complete this question you should also fill in Section 2b.

Number of Performances:

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Any comments:

Did any of your performances use the following (please enter the number of performances in the relevant box):

British Sign Language (or other sign language)	
Audio Description	
Surtitles	
Other	

Any Comments

Part 1b: Attendances

Please tell us more here about the number of attendances at performances by your company throughout the UK and further afield

Please include attendances at all productions reported in Part 1. Include attendances at productions in schools whether the payment was by ticket sale or fee. Do not include complimentary tickets. Street performances must not be listed in this section, there is a separate question for this later in the survey.

Number of attendances at performances by the company during the past six months in Wales

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Number of attendances at performances by the company during the past six months in England

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Number of attendances at performances by the company during the past six months in Scotland

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Number of attendances at performances by the company during the past six months in Northern Ireland

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Number of attendances at performances by the company during the past six months outside the UK

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Any Comments:

Part 2b: Attendances

If you are a producing venue, of the number of performances identified in section 2a, please tell us the number of attendances to performances by your company in your home venue during the past six months.

Number of attendances

English	
Welsh	
Bilingual	
Multilingual	
Other	
Language Not Relevant	

Any Comments

Please tell us how many attendances were made to street performances by your company during the past six months.

As street performance figures cannot always be accurate, give the best approximation you can.

NB. These figures should be in addition to any attendance figures reported in the question 1b.

Approximate number of attendances at street performances:

Number of attendances to performances which used any of the following:

British Sign Language (or other sign language)	
Audio Description	
Surtitles	
Other	

Any Comments:

--

Part 4: Performances Targeted at Specific Groups

Tell us the number of productions/performances that were targeted at any of the following groups during the past six months:

Disabled People	
Number of Productions	
Number of Performances	

Black, Asian and Minority Ethnic Groups	
Number of Productions	
Number of Performances	

Welsh Speakers	
Number of Productions	
Number of Performances	

Children and Young People (outside school, aged 25 and under)	
Number of Productions	
Number of Performances	

Lesbian, gay or bisexual people	
Number of Productions	
Number of Performances	

Transgender People	
Number of Productions	
Number of Performances	

Older People (aged 50 +)	
Number of Productions	
Number of Performances	

People with Specific Religious Beliefs	
Number of Productions	
Number of Performances	

Pregnant Women or New Mothers	
Number of Productions	
Number of Performances	

Families	
Number of Productions	
Number of Performances	

Any Comments:

Part 5: Productions Addressing Targeted Areas

Please tell us which, if any, of the following groups your productions were targeted at (please tick all that apply):

- Arts and Health
- Homelessness
- Low income families
- Refugees and /or asylum seekers
- Gypsy, Roma and traveller communities
- Young people not in education, employment or training (NEETs).

Part 6: Reach and Impact

If there is anything else you would like to share with us about the reach and impact of your productions, please use the box below:

Section Seven: Live Public Performances at Presenting Venues Questions

Part 1: Public Performances at Presenting Venues

Please tell us how many productions and the number of performances of each artform your venue staged during the past 6 months, along with the number of attendances. You will need to split these by whether they were amateur or professional pieces of work.

A piece of work is professional if performers are paid and work professionally in the industry. Ticketed performances are not professional performances unless the performers are paid and work professionally in the industry.

Please ensure that if you have entered the number of productions, that you have also entered the number of performances and attendances for each production.

Apart from Dance, you will also need to split your productions by language. Our language options are:

- English
- Welsh
- Other
- Bilingual
- Multilingual
- Language not Relevant

Definitions:

Bilingual – Welsh AND English **ONLY**

Other – If the production was delivered in a language other than English or Welsh

Multilingual – If the production did not include Welsh AND English only but included two or more languages; e.g. Welsh, English and Greek

For a list of artform definitions, please consult the general guidance notes

Dance

Professional		Amateur	
Number of Productions		Number of Productions	
Number of Performances		Number of Performances	
Number of Attendances		Number of Attendances	

Please tell us more about the Dance Productions.

Drama

Professional		Amateur	
Language of Production		Language of Production	
Number of Productions		Number of Productions	
Number of Performances		Number of Performances	
Number of Attendances		Number of Attendances	

Please tell us more about the Drama Productions.

Multi-Disciplinary

Professional		Amateur	
Language of Production		Language of Production	
Number of Productions		Number of Productions	
Number of Performances		Number of Performances	
Number of Attendances		Number of Attendances	

Please tell us more about the Multi-Disciplinary Productions.

--

Music

Professional		Amateur	
Language of Production		Language of Production	
Number of Productions		Number of Productions	
Number of Performances		Number of Performances	
Number of Attendances		Number of Attendances	

Please tell us more about the Music Productions.

--

Opera

Professional		Amateur	
Language of Production		Language of Production	
Number of Productions		Number of Productions	
Number of Performances		Number of Performances	
Number of Attendances		Number of Attendances	

Please tell us more about the Opera Productions.

--

Theatre Entertainment

Professional		Amateur	
Language of Production		Language of Production	
Number of Productions		Number of Productions	
Number of Performances		Number of Performances	
Number of Attendances		Number of Attendances	

Please tell us more about the Theatre Entertainment.

--

Literature

Professional		Amateur	
Language of Production		Language of Production	
Number of Productions		Number of Productions	
Number of Performances		Number of Performances	
Number of Attendances		Number of Attendances	

Please tell us more about the Literature.

Other

Professional		Amateur	
Language of Production		Language of Production	
Number of Productions		Number of Productions	
Number of Performances		Number of Performances	
Number of Attendances		Number of Attendances	

Please tell us more about the Productions you've categorised as 'other.'

Part 2: Live Productions outside of the UK

Please tell us how many live productions and the number of performances your venue staged from companies outside the UK during the past six months, along with the number of attendances to each of these performances.

Please note that the productions, performances and attendances listed here should have already been included in the data you have provided in Part 1

Professional		Amateur	
Language of Production		Language of Production	
Number of Productions		Number of Productions	
Number of Performances		Number of Performances	
Number of Attendances		Number of Attendances	

Please tell us more about the productions you've listed here.

Part 3: Accessible Performances

Please enter the number of productions that used the following:

- Surtitles
- Audio description
- British Sign Language (BSL), or other sign language
- Other

Please tell us more about the productions listed above.

Part 4: Targeted Groups

Of the productions identified in Parts 1-3, tell us which of those productions were specifically targeted at any of the following groups:

Please ensure that if you have entered the number of productions, that you have also entered the number of performances and attendances for each production.

Disabled People

Number of Productions	
Number of Performances	

Any Comments:

Black, Asian and Minority Ethnic Groups

Number of Productions	
Number of Performances	

Any Comments:

Children and Young People (aged 25 and under)

Number of Productions	
Number of Performances	

Any Comments:

Welsh Speakers

Number of Productions	
Number of Performances	

Any Comments:

Lesbian, Gay or Bisexual People

Number of Productions	
Number of Performances	

Any Comments:

--

Transgender People

Number of Productions	
Number of Performances	

Any Comments:

--

Older People (Aged 50+)

Number of Productions	
Number of Performances	

Any Comments:

--

People with specific religious beliefs or other purposes connected to religion

Number of Productions	
Number of Performances	

Any Comments:

--

Pregnant Women and New Mothers

Number of Productions	
Number of Performances	

Any Comments:

--

Families

Number of Productions	
Number of Performances	

Any Comments:

Part 5: Productions Addressing Targeted Areas

Please tell us which, if any, of the following groups your work targeted or addressed (please tick all that apply):

- Arts and Health
- Homelessness
- Low income families
- Refugees and /or asylum seekers
- Gypsy, Roma and traveller communities
- Young people not in education, employment or training (NEETs).

Part 6: Reach and Impact

If there is anything else you would like to share with us about the performances at your venue, please use the box below:

Section Eight: Services to the Sector and Wider Society

This survey section is split into two sections. In Section A we are interested in:

- any training /development sessions and events your organisation has run for arts practitioners and arts organisations within the last six months
- the number of tenants and artist residencies
- the number of volunteers registered within your organisation

In Section B, we are interested in:

- Q&A sessions and talks your organisation held
- any work that your organisation has delivered that is socially engaged practice
- The reach and impact of your work.

Section A

Part 1: Training/Workshop sessions

Please tell us the number of training sessions and workshops your organisation has facilitated for artists and arts organisations during the past six months, along with the number of participants.

One session is half a day or less. One-to-one mentoring or work placement sessions should also be recorded here.

Number of training/workshop sessions delivered

English	
Welsh	
Bilingual	
Multilingual	
Other	

Number of participants at the training/workshop sessions delivered

English
Welsh
Bilingual
Multilingual
Other

Any comments?

--

Part 2: Events

Please tell us how many events your organisation facilitated specifically for Artists and arts organisations and how many people attended them. This can include conferences, membership meetings, seminars and trade forums.

Number of events during the past 6 months

English	
Welsh	
Bilingual	
Multilingual	
Other	

Number of attendances to events during the past 6 months

English	
Welsh	
Bilingual	
Multilingual	
Other	

Any comments?

--

Part 3: Targeted Groups

Of the figures included in the overall training sessions and events recorded in Parts 1 and 2, did your organisation target any training/workshops or events at any of the following groups within the past 6 months?

We want to know if your organisation targeted any training/workshops or events at the groups below.

	Training/workshops	Events
Disabled artists		
Black, Asian and Minority Ethnic artists		
Children and Young People (Aged 25 and under)		
Welsh speaking artists		
Lesbian, Gay or Bisexual artists		
Transgender artists		
Artists who are aged 50 or over		
Artists with specific Religious Beliefs		
Pregnant Women or New Mothers		

Part 4: Tenants and Artist Residencies

Please tell us about the tenants your organisation has had in the past 6 months. The tenants may or may not pay rent.

Number of tenants	
Total number of people employed within tenant organisations	
Number of hours of advice, support or assistance given to tenants	

Please tell us more about artist residencies at your organisation. Please record details of all projects commencing and completed during the past 6 months

Number of residencies contracted during the past six months	
Total number of residencies underway during the past six months	
Number of residencies completed during the past six months	

Please tell us the number of new artists your organisation has worked with during the past 6 months. By new artists, we mean artists your organisation has not worked with before.

Any comments?

--

Part 5: Continuing Professional Development: Arts teachers

Please tell us of the number of Continuing Professional Development training sessions/workshops identified in Part 1, how many were facilitated/targeted at teachers during the past six months. Please record the total number of training sessions/workshops for each language, and then for each art form.

One session is half a day or less. One-to-one mentoring or work placement sessions should also be recorded here

Number of CPD training/workshop sessions delivered

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

Number of participants at the CPD training/workshop sessions delivered

	English	Welsh	Bilingual	Multi lingual	Other
Dance					
Multi disciplinary					
Drama					
Music					
Opera					
Theatre Entertainment					
Visual arts					
Crafts					
Literature					
Film Production					
Other					

Any comments?

--

Part 6: Volunteers

Please tell us the number of volunteers registered with your organisation

Number of Volunteers:	
-----------------------	--

Of these, please tell us how many identify as:

Please specify below how you calculate the number of volunteers registered with your organisation:

Women	
Men	
Black, Asian and Minority Ethnic groups	
Welsh speakers	
Young People (aged 25 and under)	
Disabled	
Lesbian, Gay or Bisexual	
Older people (50+)	
People with specific religious beliefs	
Women who are Pregnant or on Maternity Leave	
Transgender	

Section B

Part 1: Talks and Q&As

Please tell us the number of talks and Q&A's put on by your organisation at your own venue or organised by you but held elsewhere.

Talks include but are not limited to artists' talks. Please enter the data under the language option in which the talks were held with the corresponding number of attendances. Please ensure that you have entered sessions and attendances under the same language category.

Number of talks put on during the past 6 months

English	
Welsh	
Bilingual	
Multilingual	
Other	

Number of attendances to talks during the past 6 months

English	
Welsh	
Bilingual	
Multilingual	
Other	

Please tell us the number of Q&A sessions your organisation held during the past 6 months, that were either standalone events, or that accompanied an event

English	
Welsh	
Bilingual	
Multilingual	
Other	

Any comments?

--

Part 2: Socially Engaged Practice

Socially engaged practice, also referred to as social practice or socially engaged art, can include any artform which involves people and communities in debate, collaboration or social interaction.

Have you facilitated any socially engaged arts projects within the last six months?
(Y/N)

Project title:

Project Artform:

Please tell us the number of projects and attendances under each language category:

Language	Number of events	Number of Attendances
English		
Welsh		
Bilingual		
Multilingual		
Other		

Tell us more about the identified projects

--

Part 3: Environmental Performance

Does your organisation have an Environmental Monitoring system?

If yes, please tick:

EMAS	
ISO14001	
Green Dragon	
Other	

If other, which one:

If no, please specify why?

If not, is your organisation aiming to establish an environmental management system such as the Green Dragon Environmental Standard, ISO 14001, or a quality system?

Y/N: If yes, which one?

Do you have an existing environmental policy? Y/N

Part 4: Other Services

If you deliver any other type of service to the sector and wider society that you haven't already told us about in this section, then please write in the box provided a short description of the service you provide.

Part 5: Reach and Impact

If there is anything else you would like to share with us about the reach and impact of your work in any of the areas specified within this section please use the box below:

Section Nine: Employment and Members of your Governing Body/Board of Trustees

Please tell us about the people your organisation employs.

The data used will be compiled into our Equalities and Monitoring group reports so that we can look at trends in working patterns and make national comparisons.

Do not include volunteers here. Data for volunteers is collected in the Services to the Arts Sector and Wider Society section of the survey. Data for members of your Governing Body/Board of Trustees is to be included in Part 3.

Part 1: Employment

Please tell us the number of people employed within your organisation?	
Full time - Women	
Full time - Men	
Full Time – Other Gender	
F/T - Gender Prefer not to say	
Part time - Women	
Part time - Men	
Part time – Other Gender	
P/T – Gender Prefer not to say	
Casual Contract (also known as zero hour contract) - Women	
Casual Contract (also known as zero hour contract) - Men	
Casual Contract (also known as zero hour contract) – Other Gender	
Casual Contract (also known as zero hour contract) – Gender Prefer not to say	

*Staff working a total of 35 hours a week or more should be counted as full time.

*Staff working less than 35 hours a week should be counted as part time. Both full time and part time employees are entitled to:

Statutory Sick Pay

- Statutory Maternity Pay
- Statutory Paternity Pay
- Statutory Adoption Pay
- Share Parental Pay

*Casual Contract (also known as Zero hours contract), as defined by Gov:

<https://www.gov.uk/contract-types-and-employer-responsibilities/zero-hour-contracts> mean that there is no obligation for employers to offer work, or for workers to accept it.

Please tell us the number of:

Full time - Women trainees	
Full time -Men trainees	
F/T – Other Gender - trainees	
F/T – Gender - Prefer not to say trainees	
Part time - Women trainees	
Part time - Men trainees	
P/T– Other Gender - trainees	
P/T – Gender - Prefer not to say trainees	
Full time - Women apprentices	
Full time - Men apprentices	
F/T – Other Gender- apprentices	
F/T – Gender - Prefer not to say apprentices	
Full time - Women Interns	

Full time - Men Interns	
F/T – Other Gender - Interns	
F/T – Gender Prefer not to say - Interns	
Part time Women interns	
Part time Men interns	
Part Time - Other interns	
P/T - Prefer not to Say interns	

* Trainee work placements (who may or may not be paid) meet the needs of the organisation, trainees will usual receive a job at the end of their training or an exit interview with formal feedback at the end. <https://www.gov.uk/employ-trainees>

*Apprentices can be anyone over the age of 16 and will combine work with study to learn job-specific skills and gain a qualification from GCSEs or equivalent to degree level. See ACAS: <http://www.acas.org.uk/index.aspx?articleid=3816>

*Interns are graduates or undergraduates who go through a selection process in a more formal structured programme and may or may not receive National Minimum Wage <https://www.gov.uk/employment-rights-for-interns>

How many members of staff get paid the National Minimum wage?	
---	--

How many staff get paid the living wage?	
--	--

Part 2: Equalities Information

Of the people employed in your organisation, please show the diversity of paid employees:

Number of Disabled people:

Full time - women	
Full time - men	
Full time – other gender	
F/T – gender, prefer not to say	
Part time - women	
Part time - men	
Part time – other gender	
P/T – gender prefer not to say	
Casual Contract (also known as zero hour contract) - Women	
Casual Contract (also known as zero hour contract) - Men	
Casual Contract (also known as zero hour contract) – Other Gender	
Casual Contract (also known as zero hour contract) – Gender, Prefer not to say	
Full time Women trainees	
Full time Men trainees	
Full time Other trainees	
Full Time Prefer not to Say trainees	
Part time Women trainees	
Part time Men trainees	
Part time Other trainees	
Part time Prefer not to say trainees	
Full time Women apprentices	
Full time Men apprentices	
Full time Other apprentices	
Full Time Prefer not to Say apprentices	
Part time Women apprentice	
Part time Men apprentice	
Part time Other apprentice	
Part time Prefer not to say apprentice	
Full time Women interns	
Full time Men interns	
Full time Other interns	
Full Time Prefer not to Say interns	
Part time Women interns	
Part time Men interns	

Part Time Other interns	
P/T - Prefer not to Say interns	

Number of people who are from Black, Asian and Minority Ethnic Groups:

Full time - women	
Full time - men	
Full time – other gender	
F/T – gender, prefer not to say	
Part time - women	
Part time - men	
Part time – other gender	
P/T – gender prefer not to say	
Casual Contract (also known as zero hour contract) - Women	
Casual Contract (also known as zero hour contract) - Men	
Casual Contract (also known as zero hour contract) – Other Gender	
Casual Contract (also known as zero hour contract) – Gender, Prefer not to say	
Full time Women trainees	
Full time Men trainees	
Full time Other trainees	
Full Time Prefer not to say trainees	
Part time Women trainees	
Part time Men trainees	
Part time Other trainees	
Part time Prefer not to say trainees	
Full time Women apprentices	
Full time Men apprentices	
Full time Other apprentices	
Full Time Prefer not to say apprentices	
Part time Women apprentice	
Part time Men apprentice	
Part time Other apprentice	
Part time Prefer not to say apprentice	
Full time Women interns	
Full time Men interns	
Full time Other interns	
Full Time Prefer not to say interns	
Part time Women interns	
Part time Men interns	

Part time Other interns	
P/T - Prefer not to Say interns	

Number of Welsh Speakers:

Full time - women	
Full time - men	
Full time – other gender	
F/T – gender, prefer not to say	
Part time - women	
Part time - men	
Part time – other gender	
P/T – gender prefer not to say	
Casual Contract (also known as zero hour contract) - Women	
Casual Contract (also known as zero hour contract) - Men	
Casual Contract (also known as zero hour contract) – Other Gender	
Casual Contract (also known as zero hour contract) – Gender, Prefer not to say	
Full time Women trainees	
Full time Men trainees	
Full time Other trainees	
Full Time Prefer not to say trainees	
Part time Women trainees	
Part time Men trainees	
Part time Other trainees	
Part time Prefer not to say trainees	
Full time Women apprentices	
Full time Men apprentices	
Full time Other apprentices	
Full Time Prefer not to say apprentices	
Part time Women apprentice	
Part time Men apprentice	
Part time Other apprentice	
Part time Prefer not to say apprentice	
Full time Women interns	
Full time Men interns	
Full time Other interns	
Full Time Prefer not to say interns	
Part time Women interns	
Part time Men interns	

Part time Other interns	
P/T - Prefer not to Say interns	

Number of Lesbian, Gay or Bisexual People:

Full time - women	
Full time - men	
Full time – other gender	
F/T – gender, prefer not to say	
Part time - women	
Part time - men	
Part time – other gender	
P/T – gender prefer not to say	
Casual Contract (also known as zero hour contract) - Women	
Casual Contract (also known as zero hour contract) - Men	
Casual Contract (also known as zero hour contract) – Other Gender	
Casual Contract (also known as zero hour contract) – Gender, Prefer not to say	
Full time Women trainees	
Full time Men trainees	
Full time Other trainees	
Full Time Prefer not to say trainees	
Part time Women trainees	
Part time Men trainees	
Part time Other trainees	
Part time Prefer not to say trainees	
Full time Women apprentices	
Full time Men apprentices	
Full time Other apprentices	
Full Time Prefer not to say apprentices	
Part time Women apprentice	
Part time Men apprentice	
Part time Other apprentice	
Part time Prefer not to say apprentice	
Full time Women interns	
Full time Men interns	
Full time Other interns	
Full Time Prefer not to say interns	
Part time Women interns	
Part time Men interns	
Part time Other interns	

P/T - Prefer not to Say interns	
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Number of Older People (aged 50+):

Full time - women	
Full time - men	
Full time – other gender	
F/T – gender, prefer not to say	
Part time - women	
Part time - men	
Part time – other gender	
P/T – gender prefer not to say	
Casual Contract (also known as zero hour contract) - Women	
Casual Contract (also known as zero hour contract) - Men	
Casual Contract (also known as zero hour contract) – Other Gender	
Casual Contract (also known as zero hour contract) – Gender, Prefer not to say	
Full time Women trainees	
Full time Men trainees	
Full time Other trainees	
Full Time Prefer not to Say trainees	
Part time Women trainees	
Part time Men trainees	
Part time Other trainees	
Part time Prefer not to say trainees	
Full time Women apprentices	
Full time Men apprentices	
Full time Other apprentices	
Full Time Prefer not to Say apprentices	
Part time Women apprentice	
Part time Men apprentice	
Part time Other apprentice	
Part time Prefer not to say apprentice	
Full time Women interns	
Full time Men interns	
Full time Other interns	
Full Time Prefer not to Say interns	
Part time Women interns	
Part time Men interns	
Part time Other interns	

P/T Prefer not to Say interns	
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Number of Women who are Pregnant or on Maternity Leave:

Full time - women	
Part time - women	
Casual Contract (also known as zero hour contract) - Women	
Full time trainees	
Part time trainees	
Full time Apprentices	
Part time Apprentices	
Full time Interns	
Part time Interns	

Number of Young People (aged 16-25):

Full time - women	
Full time - men	
Full time – other gender	
F/T – gender, prefer not to say	
Part time - women	
Part time - men	
Part time – other gender	
P/T – gender prefer not to say	
Casual Contract (also known as zero hour contract) - Women	
Casual Contract (also known as zero hour contract) - Men	
Casual Contract (also known as zero hour contract) – Other Gender	
Casual Contract (also known as zero hour contract) – Gender, Prefer not to say	
Full time Women trainees	
Full time Men trainees	
Full time Other trainees	
Full Time Prefer not to say trainees	
Part time Women trainees	
Part time Men trainees	
Part time Other trainees	
Part time Prefer not to say trainees	
Full time Women apprentices	

Full time Men apprentices	
Full time Other apprentices	
Full Time Prefer not to say apprentices	
Part time Women apprentice	
Part time Men apprentice	
Part time Other apprentice	
Part time Prefer not to say apprentice	
Full time Women interns	
Full time Men interns	
Full time Other interns	
Full Time Prefer not to say interns	
Part time Women interns	
Part time Men interns	
Part time Other interns	
P/T - Prefer not to say interns	

Number of People with Specific Religious beliefs or other purposes connected to religion:

Full time - women	
Full time - men	
Full time – other gender	
F/T – gender, prefer not to say	
Part time - women	
Part time - men	
Part time – other gender	
P/T – gender prefer not to say	
Casual Contract (also known as zero hour contract) - Women	
Casual Contract (also known as zero hour contract) - Men	
Casual Contract (also known as zero hour contract) – Other Gender	
Casual Contract (also known as zero hour contract) – Gender, Prefer not to say	
Full time Women trainees	
Full time Men trainees	
Full time Other trainees	
Full Time Prefer not to say trainees	
Part time Women trainees	
Part time Men trainees	
Part time Other trainees	
Part time Prefer not to say trainees	

Full time Women apprentices	
Full time Men apprentices	
Full time Other apprentices	
Full Time Prefer not to say apprentices	
Part time Women apprentice	
Part time Men apprentice	
Part time Other apprentice	
Part time Prefer not to say apprentice	
Full time Women interns	
Full time Men interns	
Full time Other interns	
Full Time Prefer not to say interns	
Part time Women interns	
Part time Men interns	
Part time Other interns	
P/T - Prefer not to say interns	

Number of Transgender people:

Full time - women	
Full time - men	
Full time – other gender	
F/T – gender, prefer not to say	
Part time - women	
Part time - men	
Part time – other gender	
P/T – gender prefer not to say	
Casual Contract (also known as zero hour contract) - Women	
Casual Contract (also known as zero hour contract) - Men	
Casual Contract (also known as zero hour contract) – Other Gender	
Casual Contract (also known as zero hour contract) – Gender, Prefer not to say	
Full time Women trainees	
Full time Men trainees	
Full time Other trainees	
Full Time Prefer not to say trainees	
Part time Women trainees	
Part time Men trainees	
Part time Other trainees	
Part time Prefer not to say trainees	

Full time Women apprentices	
Full time Men apprentices	
Full time Other apprentices	
Full Time Prefer not to say apprentices	
Part time Women apprentice	
Part time Men apprentice	
Part time Other apprentice	
Part time Prefer not to say apprentice	
Full time Women interns	
Full time Men interns	
Full time Other interns	
Full Time Prefer not to Say interns	
Part time Women interns	
Part time Men interns	
Part time Other interns	
P/T - Prefer not to say interns	

Please tell us how your organisation collects the figures which you have provided for employment diversity:

Part 3: Members of your Governing Body/Board of Trustees

Please tell us the total number of Members of your Governing Body/Board of Trustees:	
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Of these, please tell us how many individuals are:

Women	
Men	
Other	
Prefer not to Say	

Part 4: Equalities Information of Members of your Governing Body/Board of Trustees

Please show the diversity of Members of your Governing Body/Board of Trustees:

Number of Disabled people:

Women	
Men	
Other	
Prefer not to Say	

Number of people who are from Black, Asian and Minority Ethnic Groups:

Women	
Men	
Other	
Prefer not to Say	

Number of Welsh Speakers:

Women	
Men	
Other	
Prefer not to Say	

Number of Lesbian, Gay or Bisexual people:

Lesbian/Gay Women	
Gay Men	
Other	
Prefer not to Say	

Number of Older People (aged 50+):

Women	
Men	
Other	
Prefer not to Say	

Number of Young People (aged 16-25):

Women	
Men	
Other	
Prefer not to Say	

Number of People with specific religious beliefs or other purposes connected to religion:

Women	
Men	
Other	
Prefer not to Say	

Number of Women who are Pregnant or on maternity leave:

Women	
Men	
Other	
Prefer not to Say	

Number of Transgender People:

Women	
Men	
Other	
Prefer not to Say	

Please tell us how your organisation collects the figures which you have provided for the diversity on Members of your Governing Body / Board of Trustees:

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